

Swanbourne Primary School Parents & Citizen Association

Annual General Meeting

Agenda

Date: **Wednesday, 19th February 2020**

Time: **7:00PM to 8:30PM**

Venue: **School Staff Room**

8 members for quorum

		Time allocated
Welcome	Tom Orchard	10 mins
Apologies, attendance & new members	Belle Lyons	
Confirmation of minutes from last meeting	Tom Orchard	
Business arising from previous minutes Action items	Tom Orchard	
Correspondence	Belle Lyons	
President's report	Tom Orchard	10 mins
Principal's report	Rebecca Robson	10 mins
Treasurer's report General P&C Finance Report Uniform Shop Report Canteen Report	Steve O'Hara	10 mins
Sub-Committee reports Social & Fundraising <i>General fundraising planning 2020</i> Uniform Shop Environment Committee Guest Speaker events	Zoe Moss Evangeline Welfare/Anna McGlew Belle Lyons Lauren Pavlich	20 mins
Funding Requests GRIP Leadership conference \$1,000	Rebecca Robson	10 mins
Elections Office Bearers Executive members Committee Representatives Nominate Bank Signatories		15 mins
Other Business		5 mins
Next Meeting: 25 th March 2020		